

# Chichester District Council

THE CABINET

10 APRIL 2018

## Risk Management

### 1. Contacts

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### 2. Recommendation

**Cabinet is requested to:**

- 1) **Recommend to Council that the updated Risk Management Policy and Strategy be approved.**
- 2) **Note the current strategic risk register and the internal controls in place, plus any associated action plans to manage those risks, and raises any issues or concerns.**
- 3) **Note both the current high scoring programme board and organisational risks and the associated mitigation actions in place, and raises any issues or concerns.**

### 3. Background

3.1. In accordance with the governance arrangements set out in the Risk Management Strategy and Policy, the Strategic Risk Group (SRG) reviews the strategic and programme board risk registers, and the high scoring organisational bi-annually. The outcome of the last review by the SRG was reported to the Corporate Governance and Audit Committee (GCAC) meeting on 29 March 2018.

### 4. Outcomes to be achieved

- 4.1. To adhere to good practice, the Council's Risk Management Policy and Strategy is reviewed and refreshed as necessary.
- 4.2. The Strategic, Programme Board and Organisational Risk registers are current and relevant to the Council and its operation, and those risks are well managed in accordance with the Council's Risk Strategy and Policy.

## 5. Proposal

### Risk Management Policy & Strategy

- 5.1. The Policy and Strategy were first approved by Council in March 2013, with the last update in 2014 to reflect a new management structure; a review by the Strategic Risk Group in November 2015 resulted in no further changes at that time.
- 5.2. Appendix 1 now sets out the changes required to the policy and strategy to reflect the new management structure for 2018. Any changes recommended by the Corporate Governance and Audit Committee after its meeting on 29 March 2018, will be reported verbally to Cabinet.
- 5.3. The Cabinet are requested to consider if there are any further changes required to the policy or strategy or the framework before the Policy and Strategy are recommended to Council for approval, in accordance with the Council's Constitution.

## 6. Strategic Risk Register Update

- 6.1. Following the latest review of the strategic risk register, the heat map below shows where the individual risks are placed after the recent assessments.

<b>LIKELIHOOD</b>				
	8	149	147,148	
		1, 145	9, 97	
			88	68
<b>IMPACT</b>				

Key to Risk Numbers:

1 = Financial Resilience, 8 = Skills, Capability/Capacity, 9 = Business Continuity, 68 = Health & Safety, 88 = Recycling Target, 97 = Cyber Risk, 145 = Breach of Data Protection Act, 147 = Southern Gateway Regeneration, 148 = Local Plan, 149 = Impact of Universal Credit (UC) on working claimants across the district.

- 6.2. Since the last report to GCAC, the risk scores have remained unchanged for the previously identified existing strategic risks. However three new strategic risks have been added to the risk register by Strategic Leadership Team, these are:
  - CRR 147 – Southern Gateway
  - CRR 148 - Local Plan
  - CRR 149 – Impact of Universal Credit (UC) on working claimants across the district.

## **7. Programme Board Risk Registers**

- 7.1. Three Programme Boards set up for Business Improvement, Commercial and Infrastructure with the relevant director as the officer lead along with the relevant portfolio holder. A risk register is compiled for each board, and any high scoring risks from these risk registers would be escalated within the Risk Management Framework for consideration by senior officers and members as necessary.
- 7.2. Only one risk from the Programme Boards is high scoring; PBR 08 Insufficient resources to deliver projects, and is unchanged from the last quarterly review. Appendix 3 sets out the associated mitigation plans for this high scoring risk, and all other risks on the Programme Board registers have risk scores lower than 6.

## **8. Organisational Risk Register**

- 8.1. The Organisational Risk Register reflects not only the risk connected with the service plans for 2017-18, but have now also been updated to reflect any new risks associated with delivering the service plans for the new financial year.
- 8.2. The Strategic Risk Group considered the high scoring risks and the associated mitigation plans which are detailed in appendix 4.

## **9. Alternatives that have been considered**

- 9.1. N/A

## **10. Resource and legal implications**

- 10.1 None

## **11. Consultation**

- 11.1. All the risk registers have been reviewed by SLT, SRG and GCAC to incorporate any changes necessary to ensure that relevant risks are identified by the council in relation to its objectives and the achievement of its corporate plan.
- 11.2. These reviews are to ensure that the Strategic, Programme Board Risk Registers and high scoring Organisational Risk Registers that are current, and relevant to the Council and its operation, and that those risks are well managed in accordance with the Council's Risk Management Strategy and Policy.
- 11.3. The outcome of the GCAC's review on 29 March 2018 will be reported to the Cabinet orally due to the report cycle deadlines.

## **12. Community impact and corporate risks**

- 10.1 The proposed changes to the Risk Management Policy and Strategy ensure that the Council's governance arrangements for risk management remain relevant and are embedded throughout the Council and the delivery of its services to the district's community.

### 13. Other Implications

	Yes	No
<b>Crime &amp; Disorder:</b>		X
<b>Climate Change:</b>		X
<b>Human Rights and Equality Impact:</b>		X
<b>Safeguarding:</b>		X

### 14. Appendices

- 14.1. Appendix 1 – Risk Management Policy & Strategy
- 14.2. Appendix 2(a) – Strategic Risk Register
- 14.3. Appendix 2(b) – Strategic Risk Register [Note Part II exempt restricted material printed on salmon paper for the information of members and relevant officers only: Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part I of Schedule 12A to the Local Government Act 1972]
- 14.4. Appendix 3 – Mitigation Plans for High Scoring Programme Board Risks
- 14.5. Appendix 4 – Mitigation Plans for High Scoring Organisational Risks

### 15. Background Papers

- 15.1. None.